

Town of Otis
Selectboard/ Board of Health
Meeting Minutes
Gymnasium
Tuesday, August 12, 2025, at 6:00 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law.

Anyone with interest in any specific item should plan in person attendance.

Topic: Select Board

Time: Aug 12, 2025 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82059623002?pwd=hHN2ThGhQTxRVGBea3a8IPmWfNpF8Z.1>

Meeting ID: 820 5962 3002

Passcode: 129948

Attendance: Gary Thomas-Chair, Larry Southard, Terry Gould, Brandi Page, Steve Smith, Adam Thibeault , Michael Scott, Whit Iglehart, Yugon Kim, Shirleen Santiago, Karen Yvon, Cynthia Fletcher, John Fletcher, Stacey Schultze, Larry Gould, , Diane Dyer, Susan Brofman, Sue Ebitz, Jim Ebitz, Tony Rigilo, Katherin Koloska, Deb Fogel, Diane Saunders, Celeste Watman, Eve Kummel, Rita McNamara, E.A. Roman, V. Crowe, C. Reynolds, C. Gangloff, Debby Dobson, Pam van der Meulen, Diane Provenz, Arthur Provenz, Joel Meyers, Dr. Wighton, Cathy Mellin, B.J. O'Brien, Patty Strauch, Molly Klemelis, Sam Klemelis, Robert Rich, Donna Rich, Denise Hardie, Mary Kay Pinkham, Kathi Casey, Loretta Harris, Kathryn Lally, Tom Hicks, Susan Hicks, Tom Crowe, Katelyn Chaffee, Steve Barry, Arlene Tolopko, Frank Tolopko, Stephanie Skinner. **Zoom:** Gail Gelburd, Carol Lombardo, James Adams, Jim Crandall, Bob Rosen, Ken's Iphone, Ilona Packie, Gloria Mamokhin, E Romann, Iphone, Candy Chaffee, Irosenthal, Robert's Ipad.

Call to Order: 6:00 PM.

Library Project Kick-off Presentation: The design team did introductions and took turns presenting during the power point presentation. They outlined the Library project from the original grant through to the current site evaluations. They opened it up to a Q&A. Comments voiced support for the project and several questions looked to better understand the allowable costs for the project. See attached PDF.

Approval of Minutes: Larry made a motion to approve the 6/24 minutes as written, Terry seconded and the motion passed, vote 2-0. Gary made a motion to approve the 7/22 minutes as written. Terry seconded and the motion passed, vote 2-0.

Appointments: The Board reviewed the application submitted by Michele Zalot for the position of ZBA Associate. Gary made a motion to appoint her. Larry seconded and the motion passed, vote 3-0. The Board

was informed of Diane Provenz's resignation from the Historic Commission. Peter Cameron will be moving up to her vacancy from an alternate position. The Board was fine with that.

Revitalization: Stacey spoke about the recent quarterly activity of the group. They have received over 500 surveys back. They are working on narrative files, fact sheets for businesses, focus groups and feasibility opportunities. The food trucks have been very popular and have been requested to continue through fall. Recreation has shown interest in taking it over.

Well Status: Gary updated about the status of the well project. The proposal is with DEP and they will be scheduling a site review in the next month. There will be continued discussion with the Catholic Church over the logistics of the project and benefits to be realized.

Direct Deposit Policy: The Board reviewed the suggested policy submitted by the Treasurer. They felt it was straightforward and were in favor of adopting it. Gary made a motion to adopt as part of our Personnel Policy. Larry seconded and the motion passed, vote 3-0. Brandi will update the policy including and noting the adoption and redistribute.

Recent and Upcoming Events: The Steak Roast is coming up August 23rd.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: None

Adjourn: 7:22 PM.